

MINUTES

Meeting: SALISBURY AREA BOARD
Place: Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU
Date: 16 July 2015
Start Time: 7.00 pm
Finish Time: 11.00 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ricky Rogers, Cllr Brian Dalton (Chairman), Cllr Richard Clewer,
Cllr Mary Douglas, Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and
Cllr John Walsh

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Karen Linaker, Southern Wiltshire Community Area Manager
Winnie Manning, Community Youth Officer

Town and Parish Councils

Salisbury City Council – C Corbin, T Corbin, C Froude, M Osment, A Roberts, R
Williams & M Willmot
Laverstock and Ford Parish Council – V Bussereau
Britford Parish Council – M Hitchings

Partners

Wiltshire Police – Inspector David Minty
Wiltshire Fire and Rescue –
GWH Community Health – Maddy Ferrari
Salisbury BID – Amanda Newbery

Total in attendance: 63

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Brian Dalton welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Mike Franklin – Fire & Rescue
3	<p><u>Minutes and Matters Arising</u></p> <p><u>Decision</u> The minutes of the meeting held on Thursday 14 May 2015 were agreed as a correct record and signed by the Chairman, subject to the addition of the Art Centre statement, read out by Mr Williams, a copy of which would be attached to the minutes of this meeting.</p> <p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • Item 9 – Salisbury Art Centre Funding Reduction Update The Chairman agreed to write to the Leader Cllr Scott. <u>Answer:</u> The Chairman had written to Cllr Scott. A response was circulated at the meeting. • Item 13 – Community Area Transport Group It was agreed that future CATG dates would be sent out to members in advance. <u>Answer:</u> Cllr Walsh (Chairman of CATG) would schedule the dates, which would be circulated in due course. <p>Cllr Douglas asked if SCC would be asked to contribute to CATG. Cllr Walsh would look in to this and fed back. <u>Answer:</u> It was now recommended that a Parish Council contribution of up to 25% was standard for all schemes.</p>

4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Updates</u></p> <p>The Chairman gave the following updates:</p> <p><u>Community Engagement Manager (CEM)</u> Karen Linaker was welcomed to the Board as the new CEM for Salisbury Area Board.</p> <p><u>Magna Carta Celebrations</u> Thanks were given to everyone who came together to decorate the baron and banner and took part in the Magna Carta celebration pageant. Each of the 18 young people in attendance at the meeting were awarded a gift token for their hard work.</p> <p><u>Salisbury Vision</u> Following the winding up of Salisbury Vision, the Area Board would now be formally involved with setting up a new Group with partners Salisbury City Council, to move future projects for the city forward.</p> <p><u>Central Car Park & Maltings</u> The Board members had met earlier in the day with Stanhope to receive an update. A written update was circulated at the meeting, it read:</p> <p><i>Stanhope, the developer of the Central Car Park and Maltings, met with members of the area board earlier today. This was an hour long update in which we were given the opportunity to ask questions and receive answers.</i></p> <p><i>The developer assured members that they are working to progress the scheme as soon as possible and a great deal of work is going on behind the scenes to maintain the significant retail interest in the scheme.</i></p> <p><i>There has been a delay due to a new leaseholder acquiring the Maltings. The developer is working very closely with the new leaseholder to explore the opportunities for a comprehensive approach to the two parts of the site.</i></p> <p><i>Stanhope is also working closely with other key partners, such as the Environment Agency, and has done detailed technical work on the site to better understand the ground conditions.</i></p> <p><i>I also received assurance that the agreed mix of retail, residential, open space and parking will remain as originally agreed.</i></p> <p><i>Every opportunity will also be made to make the most of the existing riverside and</i></p>

	<p><i>environment.</i></p> <p><i>The developer has assured me they are committed to communicating openly and honestly and have committed to coming back to provide an update at the area board in November.</i></p> <p><u>Air Quality Management Group Meeting</u> The next meeting had been scheduled for 29 July 4.00pm in Bourne Hill.</p> <p><u>Switching off Street Lighting</u> Only 264 people had responded to the online consultation. The proposal following the consultation was to switch off or dim street lights, during night time hours, across Salisbury from 1 June 2015. This decision had now been deferred to 1 August. There would be a further consultation six months after the implementation date, to allow feedback on how the scheme was going.</p> <p>Comment:</p> <ul style="list-style-type: none"> • People were urged to look at the details of what was proposed. • Could a link to the map and details be included on the 'Our Community Matters' webpage? Answer: Yes this could be done. <p>Action: CEM to post details of light switch off/dimming on the Our Community Matters web page.</p> <ul style="list-style-type: none"> • This item could come to a future Board for discussion during the winter, as it would then be dark and people would have a better idea about the effects of the scheme. <p><u>Older People Sessions</u> Following on from the presentation at the last Board meeting from Nicola Gregson. A workshop for Older People, to look at which services were needed and which were currently available, would be scheduled in early September at City Hall, Salisbury. The CEM would circulate the information once dates and times were established.</p>
6	<p><u>Information items</u></p> <p>The Board noted the information items attached to the agenda and available online:</p> <p>a. Salisbury Recycling Centre – New opening hours</p> <p>Cllr Walsh noted that Salisbury had been reduced to the same opening hours as the smaller sites in the County, and that public preference was to have the closing time extended from 4pm to 6pm. Adding that he felt</p>

	<p>that it was not encouraging recycling.</p> <p><u>Cllr Douglas asked whether Cabinet planned to review this after 6 months.</u></p> <p><u>Action: It was agreed that the Chairman would write to the Cabinet Member to discuss the matter and that this would come back to the Board early next year, for evaluation.</u></p> <p>b. Current Consultations: http://www.wiltshire.gov.uk/council/consultations.htm</p>
7	<p><u>Local Youth Network (LYN) Update and Funding</u></p> <p>Winnie Manning, Community Youth Officer read the recommendation for funding from the LYN, as detailed in the report attached to the agenda. Following discussion, the Board then considered the application.</p> <p><u>Decision</u> The Salisbury Area Board approved £3,500 of Youth funding to The Sound Emporium, to set up the instrument loan scheme for disadvantaged young people.</p>
8	<p><u>Update from Representatives</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Salisbury City Council (SCC)</u> Andrew Roberts provided the following update:</p> <ul style="list-style-type: none"> • Cllr Mike Osment was now deputy leader of the Council. • The Magna Carta pageant organised by SCC, WC and the cathedral, had been very successful. • The Royal Artillery Exercise had been well attended. • Members had supported the asset transfer proposals, once approved these would be transferred from Wiltshire Council to SCC. • Discussions had been had with the Art Centre regarding possible future financial support. Proposals would be considered when provided. • SCC had committed to spend £50,000 on projects. • The Summer Spectacular would be held on Saturday 22 August in Hudsons Field from 2.00pm <p><u>Laverstock and Ford Parish Council</u> Vice Chairman, Vic Bussureau gave an update which included:</p> <ul style="list-style-type: none"> • Work on the Country park at Hampton Park had been delayed due to 60ltrs of spoil being dumped on site. A plan on how best to contour the spoil had now been devised.

- A meeting with designers and residents would take place the following day.
- A new Planning application would be submitted in July to early August.
- The parish council met last week to consider the application for housing at Old Sarum Air Field. They voted in objection to the proposals due to massive over development.
- Over 60 people attended the last meeting to discuss the Old Sarum site, a further open meeting was planned for 23 July at 7.00pm in the community rooms.

Police – Inspector David Minty

In addition to the written update attached to the agenda, Inspector Minty gave a verbal update.

- The 20mph speed limit was now enforceable with a ticket.
- Performance remained quite strong across the area, there had only been 7 offences over a 12 month period.
- The decision on the location of the new custody suite had been made. This would be sited in Warminster. Further information was available on the PCC website.

Questions and comments:

- Could Community Speedwatch be set up in 20mph areas? Answer: Inspector Minty was not sure, he agreed to find out and report back.
- Would the Police still be moving into the Campus when it opened? Answer: Options were currently under review, the NHPT would still be using it but the entire Salisbury force would not be moving from Bourne Hill.
- There were concerns for certain groups of people, such as children, elderly and vulnerable people who would be taken from Salisbury to Warminster custody suite. Answer: A Custody Officers role was to ascertain the necessity to hold those arrested. Under section 136 of the Mental Health Act, people with a mental health issue would not be held in a custody suite, they would be taken to a hospital.

Fire

The written update for July was circulated at the meeting.

Community Campus

A written update was circulated at the meeting and is attached to these minutes. A more detailed update would be provided at a future Board meeting by the Associate Director for Campuses.

Issues System

The Board noted the up to date information available online at:

https://forms.wiltshire.gov.uk/area_board/index.php

Salisbury Cathedral draft Master Plan

The Board received a presentation on the draft Master Plan for future developments of the Cathedral Close in Salisbury from Paul Oakley, Director of Oakley Planning & Conservation. Handouts were circulated at the meeting for people to feed back their views.

The Vision behind the proposals:

- Improve visitor welcome to the Cathedral
- Improve visitor understanding of the Cathedral
- Supporting the Cathedral School in moving to modern educational facilities
- To provide a permanent home for the Magna Carta
- To provide a permanent home for the Cathedral library and archive
- To provide a permanent home for the Works Department to include a centre for traditional building skills
- Improvements to residential accommodation for staff
- To provide new office accommodation for staff
- Improvements to pedestrian and traffic movement around the Close
- To generate long term revenue for the Cathedral

Planning Constraints and Considerations:

- Archaeology
- Contamination
- Landscape (trees)
- Impact on neighbours and the wider community
- Wiltshire Council Planning Policy

The next stages:

- The development of a Master Plan approach had been supported by officers from the Council and the planning department had provided useful assistance as the document progressed to this stage.
- Over the summer a wider consultation of the draft Cathedral Master Plan would take place.
- This would enable the Cathedral to prepare a final version of the Master Plan for agreement with Wiltshire Council.
- Council approval of a Cathedral Master Plan would allow the Cathedral to commit to progressing the proposals outlined within this presentation in the knowledge that there was 'in principle' support from Wiltshire Council.

Following the presentation there was an opportunity to ask questions. The Board members were invited to view the Cathedral plans prior to them being submitted for planning permission.

Councillor Richard Clewer noted that he was on the Southern Planning Committee, and therefore if an application came to that committee for consideration, then he would look on it with a clear mind.

	<p>The Chairman thanked Paul for the presentation and noted that the Board would look forward to viewing the plans when available.</p>
10	<p><u>Local GP / CCG Update</u></p> <p>Local GP , Dr Chetal Sheth and CCG Commissioner Mark Harris, gave a presentation highlighting the current consultation on the Joint Health and Wellbeing Strategy, running until the end of July.</p> <p>This included a short DVD and update on the rollout of community teams and the Clinical Commissioning Group's adult community services tender.</p> <p>St Ann's Surgery, where Dr Sheth practiced and two others in the city, were working together on a slightly bigger scale, with partners and community services to improve services for patients.</p> <p>Every Pharmacist and Community Care Coordinator would be working together to visit everyone 75 and over, to put together care plans and to make residents aware of what was available in the community. In addition, more Community District Nurses were being recruited.</p> <p>The Chairman thanked Dr Sheth for attending and presenting the item.</p>
11	<p><u>Plans to modernise CCTV system in Salisbury</u></p> <p>The Chairman drew attention to the written update attached to the agenda. Salisbury's CCTV would be included in the report concerning Community Asset Transfers to Salisbury City Council (SCC), due to be considered by Cabinet next week.</p> <p>There had been various rumours circulating that the CCTV would be switched off shortly and that professional operators would be finishing at the end of August. To date the Area Board had not been consulted or involved in any discussions relating to the future of CCTV for Salisbury.</p> <p>The Cabinet member for Health (including Public Health) and Adult Social Care had been invited to attend the next meeting to provide a full update on the situation.</p> <p>Comments included:</p> <ul style="list-style-type: none"> • The issue had been reported in the Salisbury Journal. SCC had met with WC last week following concerns that the service would be switched off, so had entered into discussions around allocating some funding to enable a good service to continue. • It was felt by SCC that there had been a policy failure on this matter. There had been no evidence to say why the CCTV system was to be

	<p>changed, what was wanted in preference or what was expected for the future. There was no real long term plan on how the system would be used. It was thought unsatisfactory that the BID and SCC were both working to put something in place by the end of August and that WC were not helping.</p> <ul style="list-style-type: none"> • The main value of CCTV was the realtime tracking, which enabled crime to be prevented rather than simply recorded. It was imperative that the CCTV be manned, especially during the night-time economy. • How could we be confident that manning the service with volunteers would be safe and could be trusted? • It was thought unsatisfactory that the BID and SCC were both working to put something in place by the end of August and that WC were not helping. • Whilst volunteer operated systems may work in other parts of Wiltshire, Salisbury was different as it operated on a much larger scale, with 134 cameras. It was thought that a Community Safety Partnership System would be required to run the CCTV. • Having the CCTV in place in the city was a key factor in achieving the Purple Flag status for the city. <p>Action: Invite Cabinet representative to attend in October to present on this item.</p>
12	<p><u>Community Asset Transfer - Harnham Bunker</u></p> <p>Steve Milton, Head of Communities and Governance, presented the Community Asset Transfer of The Harnham Bunker, to The Sound Emporium, for consideration by the Board as detailed in the report attached to the agenda.</p> <p>The Council does not transfer land to a private organisation, so The Sound Emporium had agreed to set up a Community Interest Company, produce a business plan and raise £50,000 of funds towards this community project.</p> <p>S106 Funding was available from the Rowbarrow developments in Harnham, for use in creating a community facility. Residents there did not however want a community hall built on the open space on the estate. Legal and Financial teams had been consulted to establish whether some of the s106 funding (almost £306,000) could be used towards this project instead, and had been advised that it would be possible.</p> <p>The Board was asked to consider the proposal and support in principle the decision to transfer the Bunker to The Sound Emporium, providing SCC agreed to the project.</p> <p><u>Salisbury City Council (SCC)</u></p> <p>The Board heard from Andrew Roberts, SCC had owned the bunker since the formation of SCC. The site had been derelict and useless to SCC since that time. It had been decided to take the site to auction, prior to that taking place,</p>

WC decided that they would take the building back and offer it for development for community use.

SCC would be cooperative with WC should the site be developed for community use, as they would prefer the site to be developed in this way than to sell it off.

Local Residents

Cheryl Hill read a statement out and noted that an alternative use for the building would be for the Sea Scouts to use the building as a storage facility for their kit. She felt that to use the site for music tuition was irresponsible as it would be against Health and Safety, given the nature of the underground building.

Margaret Vacha had lived along side the bunker for several years with her socially disabled sister, choosing the location for its quiet surroundings.

Paul Lord lived close to the site, he felt that the plans to turn the bunker into a practice venue for young musicians would bring 30 to 60 young people to the site on a regular basis, gathering outside. He felt that there was already a drug issue of drug selling around the disused building at present. He proposed that a unit on an industrial estate would be a much better choice for the Sound Emporium.

Sound Emporium

The Sound Emporium was a small company of ex-teachers and ex-musicians. Ross explained that they had carried out a great deal of work on how the building could be utilised correctly. Working closely with WC Building Control and an independent Health and Safety advisor to discuss the best options for Health and Safety.

It was suggested that at least one member of the local community sit on the Community Interest Company, as a representative for the local residents.

Parents of local young people who were currently using the services provided by the Sound Emporium, spoke in support of the project, giving praise to the team who worked with the young people, for their hard work in transforming Hendrix House in to an amazing place for the young people to attend.

The Board members then discussed the project, highlighting that there would be several hurdles to overcome before the project could be considered for planning permission.

Other concerns considered included whether this was the best venue for the project, and why the Community Campus could not be considered instead as it had been thought that this would be where the service moved to once Hendrix House was closed.

The Campus could not offer a dedicated space for the amount of equipment

needed by the service, as several pieces of the kit would need to stay assembled on a permanent basis to reduce the amount of hours needed in preparation before and after sessions. The space requirements had become larger than had previously been estimated.

Decision

The Salisbury Area Board supports in principle the approach set out in this report, subject to the following:

- **Further discussion with SCC regarding the terms of any transfer and the arrangements involved.**
- **Receipt of a business plan from TSE and confirmation that an appropriate not for profit vehicle has been established.**
- **Conditions restricting hours and days of use to minimise any impact on neighbouring properties.**
- **Conditions facilitating wider community use of the building.**
- **Submission of a planning application by TSE for the works and change of use proposed.**
- **Confirmation that a S106 contribution of c£100k may be allocated to support the project.**
- **Further consideration of how the remaining S106 contributions may be applied for the benefit of the Rowbarrow estate and East Harnham residents.**

It was noted that Councillors Clewer and Douglas voted against the proposal.

13

Byelaws in Wiltshire

The Board considered the request by Cllr Tomes to support the byelaws for Pleasure Grounds, Public Walks and Open Spaces, in relation to The Greens of Avon Place, Salisbury, SP1 2ET, as detailed in the document attached to the agenda.

Following discussion, the Board voted on an amended version of the Bylaw.

Decision

Salisbury Area Board supported the Bylaw in relation to the Greens at Avon Place, subject to amendments to 12.1 as follows:

Excessive noise

12.

(1) No person shall make or permit to be made any noise which is so loud

	<p>or so continuous or repeated as to give reasonable cause for annoyance to other persons in the ground.</p> <p>(2) Byelaw 14(1) does not apply to any person holding or taking part in any entertainment held with the consent of the Council.</p> <p>Note: Since the last meeting, the Board had been made aware that it was not in its remit to make amendments to a Bylaw. The Board could submit its support with or without suggestions for amendments to Council who would make a final decision.</p>
14	<p><u>Community Area Grants</u></p> <p>The Board considered six applications for funding from the Community Area Grants Scheme for 2015/16, as detailed in the agenda. Applicants present were invited to speak in support of their projects, following discussion the board then voted on each application in turn.</p> <p>In addition to the applications attached, the Chairman agreed to also consider a seventh application from the Salisbury Malayalee Association, which had been deferred earlier in the year. A copy of their original application was circulated at the meeting.</p> <p>Following discussion the Board voted on each application.</p> <p><u>Decision</u> Salisbury Playhouse was awarded £5,000 towards the Studio - Capital Re-Development Project. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Brown Bears Nursery, St Martin’s Primary School was awarded £4,680 towards creating an outside play area for vulnerable 2 year olds. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> The City Sound was awarded £1,350 towards Set up. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Bemerton Heath Residents Association was awarded £5,350 towards A Festival on the Heath Event. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Salisbury Airmen's Memorial Fund was awarded £995 towards Salisbury Airmen's Memorial. <i>Reason – The application met the Community Area Grants Criteria 2015/16.</i></p>

	<p><u>Decision</u> Sarum Academy was awarded £5,000 towards Musicians of the Future. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2015/16.</i></p> <p><u>Decision</u> Salisbury Malayalee Association was awarded £3,990 towards Dance and performance costumes. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2015/16.</i></p>
15	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 8 October, 7.00pm at South Wilts Grammar School, Salisbury.</p>
<p><u>Attachments</u></p>	